

Timesheet						
Name				Trade		
	Site	Start	Finish	Breaks	Work done	Hours
Monday				1 Hour		
Tuesday				1 Hour		
Wednesday				1 Hour		
Thursday				1 Hour		
Friday				1 Hour		
Saturday						
Sunday						



Signed		Date		Total Hours	
	Sub-Contractor			Hourly Rate	
				Gross Amount (If Price start here)	
Signed		Date		CIS Tax Deducted (Normally 20% - but Verification Required)	
	Site Supervisor				
Send this form to <a href="mailto:info@askgw.co.uk">info@askgw.co.uk</a>				Net Amount due	

**SC Form must be completed also. CIS subject to Verification. Week in hand. Payments made Friday prior to 6.00pm. Only hours physically worked on site can be claimed and a claim for hours not worked is a criminal offence. Standard hours are 7.30am-4.30pm with 1 hour for breaks. (40 Hours Maximum) Overtime is not permitted unless specifically authorised on a week by week basis PRIOR to being worked**